



Rector's Decree No. 38/2022
on the rules of the admission procedure for the study of Bachelor's degree programmes
realized in English for the academic year 2023/2024

PRIGO University

Part One
Introductory provisions

Article 1

This Decree regulates, in accordance with Part Five of Article 11 of the Statutes of PRIGO University and with the provisions of the Regulations of the Admission Procedure of PRIGO University the rules of the admission procedure for the study of Bachelor's degree programmes realized in English for the academic year 2023/2024.

Part Two
Admission procedure

Article 2

1. For the academic year 2023/2024, applicants shall admit to the following Bachelor's degree programmes realized in English:

- a) Economic Policy and Public Administration in the full-time form of study,
- b) Economy and Management in the full-time form of study.

The study programmes are open both for Czech as well as foreign students.

2. The conditions for admission to study in one of the Bachelor's degree programmes referred to in paragraph 1 are as follows:

- a) secondary education successfully completed with a school leaving examination or its equivalent, in accordance with the provisions of Section 48(1) and (4) of the Higher Education Act,
- b) proper registration for studies by means of the online application form and documentation of its annexes in accordance with Article 3(10),
- c) successful completion of the entrance examination.

3. In the cases referred to in Section 48(4) of the Higher Education Act, the fulfilment of the condition referred to in paragraph 2(a) shall be demonstrated:

- a) evidence of general recognition of the equivalence or validity of a foreign document of secondary education in the Czech Republic, obtained pursuant to the Education Act or pursuant to earlier legislation,
- b) proof of the award of the European Baccalaureate,
- c) a foreign document of foreign secondary education completed with a school leaving examination, if it is automatically equivalent in the Czech Republic under its international obligations without further official procedure.



Article 3

Entrance examination

1. Successful completion of the entrance examination is also a condition for admission to the Bachelor's degree programme at PRIGO University.

2. The entrance examination consists of the following scored parts:

- a) the result of the oral professional and motivational interview according to paragraph 3 (0-50 points),
- b) an assessment of an essay on a topical social issue according to paragraph 4 (0-50 points).

The maximum total number of points that a candidate may obtain is 100.

3. The aim of the oral professional and motivational interview is to examine the applicant's motivation to study and his/her interest in the issues related to the study programme for which he/she is applying.

- a) To this end, the applicant shall submit a motivation letter together with the application form.
- b) The motivation letter may be replaced by the motivation video. Detailed information on how to submit the video will be provided by the International Office.
- c) The applicant's professional knowledge is not examined during the interview. However, study results from the applicant's previous studies, or the passing of the International Baccalaureate Examination (IB Diploma Programme), will be taken into account if they are documented at the interview. Evaluation of study results constitutes up to 50% of the result of the oral professional and motivational interview.

The applicant may obtain a maximum of 50 points in this section on the basis of an assessment by the interviewer, who is the Rector, Vice-Rector, guarantor of the study programme or a person authorised by them.

4. The candidate will also submit an essay of 300-500 words on a current social topic of his/her choice together with the application form. The purpose of the essay requirement is to test the applicant's ability to comment on the chosen topic within the prescribed scope, as well as his/her ability to identify current societal issues, whether at national, European or global level.

In this part, the candidate may obtain a maximum of 50 points on the basis of the recommendation of the assessor, who is the guarantor of the study programme, the head of the department or a person authorised by them.

5. A candidate will be admitted to study if he or she fulfils the conditions laid down in Article 2(2) and obtains at least 60 points in aggregate for the individual parts of the admission test referred to in points a) and b) of paragraph 2.

6. PRIGO University in accordance with the provisions of Section 49 of the Higher Education Act, sets the maximum number of admitted candidates. This is as follows for individual Bachelor's degree programmes realized in English in full-time form:

- a) Economic Policy and Public Administration 50,
- b) Economy and Management 50.



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If a greater number of applicants than the maximum number of applicants under paragraph 6 meet the conditions set out in paragraph 5, the order of the best applicants shall be decisive in accordance with the provisions of Section 49 of the Higher Education Act.

8. The admission procedure shall be held in two rounds. The timetable for the admission procedure is as follows.

a) First round of admissions:

The closing date for applications is

28 February 2023.

The date of the admission examination is

10 March 2023.

b) Second round of admissions:

The closing date for applications is

31 May 2023.

The deadline for the admission examination is

9 June 2023.

c) In the event that the maximum number of candidates referred to in paragraph 6 is reached after the first round of the admission procedure, the second round of the admission procedure will not be held. Paragraph 7 shall apply to each round of admissions.

d) The Rector of PRIGO University may, in accordance with the Admissions Code of PRIGO University, announce an extra date for the admission examination and, together with it, an extra deadline for the submission of applications. In this case, the extraordinary dates will be published in the public section of the university's website <https://www.vs-prigo.cz/en/applicants/admissions> while the other conditions and rules will remain unchanged.

9. The administrative fee for acts related to the admission procedure for study programmes realized in English is EUR 180. The fee is payable according to the instructions given by the International Office via e-mail.

10. Applicants must submit the following documents with their application:

a) a motivation letter or a video in which the applicant focuses on his/her achievements, aptitudes and motivation to study,

b) an essay of 300-500 on a current social topic of his/her choice,

c) proof of secondary education completed with a school leaving examination within the meaning of Section 48(1) of the Higher Education Act or documents pursuant to Section 48(4) of the Higher Education Act.

Further information on the admission procedure will be provided to the applicant by PRIGO International Office via e-mail available at the www.vs-prigo.cz/en/contact.



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Part Three
Final provisions

Article 4

This Decree shall enter into force on the date of its publication on the official notice board of PRIGO University and shall come into force on the following day.

In Havířov, 20 October 2022

doc. Mgr. Ing. Zuzana Machová, Ph.D.
Rector

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